



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS


4 February 2025

**UNNUMBERED MEMORANDUM**

**REQUEST TO CONDUCT INSTITUTIONAL NATIONAL ID REGISTRATION,  
ePhilID ISSUANCE AND INFORMATION DISSEMINATION IN  
SCHOOLS IN BATANGAS PROVINCE**

**TO :** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisor in-charge of Private Schools  
Public Schools District Supervisors  
Private Elementary and Secondary School Heads  
All Others Concerned

1. Attached is the request from the Philippine Statistics Authority for Institutional National ID Registration, ePhilID Issuance, and Information Dissemination along with this office's endorsement.
2. For your information, guidance, and widest dissemination.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

AEM/REQUEST TO CONDUCT INSTITUTIONAL NATIONAL ID REGISTRATION, ePhilID ISSUANCE AND INFORMATION DISSEMINATION IN SCHOOLS IN BATANGAS PROVINCE/R2-140531/February 4,2025



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 SCHOOLS DIVISION OF BATANGAS

DepEd Division  
 of Batangas  
 RECORDS SECTION  
**RECEIVED**  
 Date: 01-28-25  
 Time: 5:30  
 By: [Signature]

DepEd Division  
 of Batangas  
 RECORDS SECTION  
**RELEASED**  
 FEB 04 2025  
 Time: 7  
 By: Errol Jhon A. Catapat

1<sup>st</sup> Indorsement  
 23 January 2025

Respectfully referred to the **PSDS, Elementary and Secondary School Heads** of the schools in Batangas, this division, the attached letter-request of **Mr. Raul Maximo B. Tolentino**, Chief Statistical Specialist, re: **Request to Conduct Institutional National ID Registration, ePhilID Issuance and Information Dissemination in Schools in Batangas Province**, with the information that this office interposes no objection provided that no classes shall be disturbed during the conduct of the activity.

**MARITES A. IBÁÑEZ, CESO V**  
 Schools Division Superintendent

SGOD/ AEM/R2-140286/ 01-23-25



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Effectivity	06.10.24	Page	1 of 1



Reference No. 25RO410-CL0271

21 January 2025

**DR. MARITES A. IBAÑEZ, CESO V**

Schools Division Superintendent  
Department of Education  
Schools Division Office, Batangas Province  
Provincial Sports Complex, Bolbok, Batangas

**SUBJECT: Request to Conduct Institutional National ID Registration, ePhilID Issuance and Information Dissemination in Schools in Batangas Province**

Dear Dr. Ibañez:

Greetings from Philippine Statistics Authority (PSA) Batangas!

In reference to the Memorandum of Agreement (MOA) between the Philippine Statistics Authority (PSA) and the Department of Education (DepEd), signed by National Statistician and Civil Registrar General Dennis S. Mapa and Secretary of Education Juan Edgardo M. Angara, the partnership aims to engage all DepEd offices, schools, and learning centers to support the conduct of National ID System institutional operations. This initiative seeks to cover the remaining unregistered population and facilitate the issuance of the ePhilID or National ID in paper form to registered individuals.

As part of the PSA's responsibilities under the agreement, we are tasked to: (1) Conduct National ID registration and issue printed ePhilIDs in DepEd schools and learning centers nationwide; (2) Ensure that PhilSys operations do not disrupt classes; (3) Conduct information and advocacy activities on PSA services, including National ID registration, birth registration assistance, and ePhilID issuance; and (4) Facilitate the conduct of PhilSys operations during school activities and celebrations, such as intramurals, parent-teacher conferences, and distribution of report cards for School Year 2024-2025.

In line with this, I would like to respectfully request the following:

1. **Calendar of Activities:** Kindly provide the updated schedule of events and activities for all schools and learning centers within the province to align our operations accordingly.
2. **Approval to Coordinate with Principals:** We seek permission to engage with the principals or heads of schools in your division to ensure the smooth implementation of National ID System activities.
3. **Updated Contact Information:** Please provide the list of updated contact persons for each school or learning centers to facilitate efficient coordination and communication.



Reference No.: 25RO410-CL0271

Subject: Request to Conduct Institutional National ID Registration, ePhilID Issuance and Information Dissemination in Schools in Batangas Province

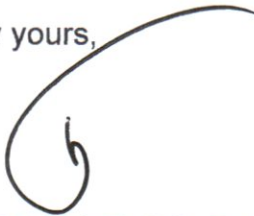
Date: 22 January 2025

4. Strengthening information dissemination and advocacy in schools and learning centers is vital to achieving the objectives of this partnership. Your support and guidance will play a crucial role in the success of this initiative.

We are committed to ensuring that all activities are carried out effectively and with minimal disruption to the learning environment. Should you need further clarification or information, please feel free to contact our Registration Officer II / National ID Focal Person, Ms. **Caroline D. Turla** on this number: **09179213274**.

Thank you for your continuous support and cooperation.

Very truly yours,



**RAUL MAXIMO B. TOLENTINO**

Chief Statistical Specialist

*CDT*  
CDT

Attachment:

1. Memorandum of Agreement between Philippine Statistics Authority and Department of Education (DepEd)



Certificate No. PNP  
QMS 24 93 0203 - 001

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